

Sacramento County  
Department of Health Services  
HIV Health Services Planning Council  
Needs Assessment Committee  
May 7, 2024

**HIV HEALTH SERVICES PLANNING COUNCIL – Needs Assessment Committee (NAC)**

**Meeting Minutes**

May 7, 2024, 3:00 p.m. to 4:30 p.m.

**Meeting Location:**

**4600 Broadway, Sacramento, CA 95820 Community/Conference Room 2020**

**Facilitator:** Ronnie Miranda – NAC Chair

**Scribe:** Angelina Olweny, Council Staff

**Committee Member Attendees:** Jake Bradley-Rowe, Kelly Gluckman, Lenore Gotelli, Melissa Willett, Ronnie Miranda.

**Members Excused:** Richard Benavidez

**County Staff:** Danielle Caravella, Paula Gammell, Chelle Gossett

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Topic	Minutes
Welcome, Introductions and, Announcements	Welcome and introductions began at 3:03 PM  N/A
Public Comments- Action Items	N/A
Agenda Review*          Minutes Review*	<p>The May agenda was presented for review and approval. Jake Bradley-Rowe motioned to accept the agenda as presented and Lenore Gotelli seconded the motion. The motion passed with a majority.</p> <p>Approve: Jake Bradley-Rowe, Kelly Gluckman, Lenore Gotelli, Melissa Willett, Ronnie Miranda          Oppose: N/A          Abstain: N/A</p> <p>The March minutes were presented for review and approval. Melissa Willett motioned to accept the agenda as present and Jake Bradley-Rowe seconded the motion. The motion passed with a majority.</p> <p>Approve: Jake Bradley-Rowe, Kelly Gluckman, Lenore Gotelli, Melissa Willett, Ronnie Miranda.          Oppose: N/A          Abstain: N/A</p>
FY23 Needs Assessment	<p>The draft Needs Assessment report on HIV and Aging was discussed at the meeting.</p> <p>The Needs Assessment identified existing knowledge barriers in the population ages 50 and over. Unmet needs exist because some consumers are unaware that services that support them exist.</p>

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Topic	Minutes
	<p>The committee will continue the Needs Assessment discussion at the Needs Assessment Committee (NAC) June meeting. Lili Joy will give a presentation on the findings and recommendations from the Needs Assessment Report to the Planning Council.</p>
<p>FY24 Work Plan</p>	<p>The FY24 Work Plan was presented for review and approval. The committee selected strategies from the California Integrated HIV Surveillance, Prevention, and Care Plan that apply to the work of the Needs Assessment Committee. Jake Bradley-Rowe motioned to accept the Work Plan as presented and Kelly Gluckman seconded the motion. The motion passed with a majority.</p> <p>Approve: Jake Bradley-Rowe, Kelly Gluckman, Melissa Willett, Ronnie Miranda.          Oppose: N/A          Abstain: N/A</p>
<p>Public Comments- Non-agenda items</p>	<p>N/A</p>
<p>Technical Assistance</p>	<p>For technical assistance reach out to Ronnie Miranda</p>
<p>Adjournment</p>	<p>4:16 PM</p>