

HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee

Meeting Minutes

March 14, 2024, 3:00 p.m. to 5:00 p.m.

Meeting Location:

Sacramento Sexual Health Center, 4600 Broadway, Conference Room 2020, Sacramento, CA 95820

Facilitator: Richard Benavidez –Council Chair

Scribe: Angelina Olweny – Council Staff

Committee Member Attendees:

Chelle Gossett – Recipient, Richard Benavidez – Council Chair, Jake Bradley-Rowe –PAC Chair, Kelly Gluckman – QAC Chair, Melissa Willett – AdAC Chair, Zach Basler – ACC Chair

County Staff: Danielle Caravella

Members Excused: Kristina Kendricks-Clark – Vice Chair, Ronnie Miranda – NAC Chair, Michael Ungeheuer – Governance Chair

Members Absent: N/A

Topic	Minutes
Welcome, Introductions, and Announcements	<p>The meeting began at 3:07 p.m.</p> <p>Zach Basler joined the Continuum of Care (COC) board. He shared that the City and County adopted and approved a homeless plan that will be implemented beginning on April 1. The action plan has provisions for medical respite beds and more beds and housing for youth under the age of 24 years.</p> <p>The HIV Community Conversation yesterday on Women and Girls on March 13 highlighted that women and girls are not educated on STIs and HIV during their medical visits. Additionally, women don't openly talk about their HIV status. The data also shows that the majority of women don't use PrEP.</p>
Public Comments-Agenda Items	N/A
March 2024 Agenda Review*	<p>The March agenda was presented for review and approval. Jake Bradley-Rowe motioned to accept the agenda as presented and Zach Basler seconded the motion. The motion passed with a majority.</p> <p>Accept: Chelle Gossett, Jake Bradley-Rowe, Kristina Kendricks-Clark, Kelly Gluckman, Melissa Willett, Richard Benavidez, Zach Basler. Oppose: N/A Abstain: N/A</p>
January 2024 Minutes Review*	<p>January minutes were presented for review and approval. Jake Bradley-Rowe motioned to accept the minutes as presented and Melissa Willett seconded the motion.</p> <p>On page five, under Committee Updates, Priorities and Allocation Committee,</p>

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	<p>the statement reads “The committee recommended that Chelle Gossett should have full authority to reallocate funds across service categories and the TGA for the remainder of FY23. Jake Bradley-Rowe motioned to accept minutes with the changes made and Kelly Gluckman seconded the motion. The motion passed with a majority.</p> <p>Accept: Chelle Gossett, Jake Bradley-Rowe, Kristina Kendricks-Clark, Kelly Gluckman, Melissa Willett, Richard Benavidez, Zach Basler Oppose: N/A Abstain: N/A</p>
Self-Assessment	<p>The Self-Assessment should be completed by committee members and submitted to Danielle Caravella. The word “Fiscal Agent” needs to be replaced by “Recipient” in the first and seventh bullet on page four.</p>
<p>Committee/Work Group Updates</p> <ul style="list-style-type: none"> ➤ Administrative Assessment Committee ➤ Affected Communities Committee ➤ Reflectiveness 	<p>The next meeting is on June 13th. Austin Green is interested in joining the AdAC committee. Any seated member can be added to the AdAC. New members need to sign a confidentiality agreement and attend new member orientation before attending the meeting.</p> <p>HIV Community Conversation March 13 focused on Women and Girls. The conversation highlighted that Women and Girls were not educated on STIs and HIV testing during medical visits. The next Community Conversation is on June 12. It will be on PrEP and pEP.</p> <p>Reflectiveness is at 32%.</p>

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<ul style="list-style-type: none"> <li data-bbox="205 305 537 451">➤ Priorities and Allocations (PAC) FY24 General Directives* <li data-bbox="205 963 537 1036">➤ Quality Advisory Committee (QAC) <li data-bbox="205 1157 537 1230">➤ Needs Assessment Committee (NAC) <li data-bbox="205 1344 537 1383">➤ Ad Hoc Workgroup 	<p data-bbox="604 305 1873 571">PAC met in January. The committee reviewed expenditures in the most recent FY23 monthly report. The FY24 General and Service Directives were presented for review and approval. Zach Basler motioned to accept the FY24 General Service Directives that were approved by PAC and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p data-bbox="604 613 1852 760">Accept: Chelle Gossett, Jake Bradley-Rowe, Kristina Kendricks-Clark, Melissa Willett, Kelly Gluckman, Richard Benavidez, Zach Basler. Oppose: N/A Abstain: N/A</p> <p data-bbox="604 808 1789 912">The committee also created subcommittees to revise the language in the Housing, Oral Health and Emergency Financial Assistance (EFA) service directives.</p> <p data-bbox="604 963 1873 1109">QAC approved FY24 Work Plan. The postcard survey return rate is at 33%. QAC will review service standards for oral healthcare, housing and Emergency Financial Assistance (EFA). There will be further discussion at the meeting in May.</p> <p data-bbox="604 1157 1852 1304">Lili Joy shared the first draft of the Needs Assessment. The committee was asked to review the draft and share any feedback with Paula. Paula will then share the feedback with Lili Joy. The Needs Assessment Committee will meet on May 7.</p> <p data-bbox="604 1344 1810 1383">The Ad Hoc committee is investigating whether dental schools can provide</p>

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<p>➤ Governance</p>	<p>dental procedures that Ryan White funding cannot cover. Zach Basler stated that the Sacramento Steps Forward and the Continuum of Care (COC) are implementing an action plan to address homelessness on April 1. The action plan will have provisions for respite housing and medical housing. The action plan was approved by the City and County of Sacramento and the Continuum of Care (COC).</p> <p>The bylaws governance document was reviewed. Committee members agreed to create a temporary committee to update the language in the bylaws. Richard Benavidez will create a temporary committee to update the language in the bylaws.</p>
<p>Set Planning Council Agenda for March 27, 2024</p>	<p>The draft planning council agenda was presented for review and approval. Zach Basler motioned to accept the agenda as presented and Melissa Willett seconded the motion. The FY23 Self-Assessment should be an agenda item. The recipient reports will be titled FY23 Part and FY23 Part B updates. Kelly Gluckman motioned to accept the agenda with the changes made and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Accept: Chelle Gossett, Jake Bradley-Rowe, Kristina Kendricks-Clark, Kelly Gluckman, Melissa Willett, Richard Benavidez, Zach Basler Oppose: N/A Abstain: N/A</p>
<p>Technical Assistance</p>	<p>Please reach out to Richard Benavidez or Kristina Kendricks-Clark if you need technical assistance.</p>
<p>Public Comment</p>	<p>There was a suggestion to have uniform standards when distributing vouchers</p>

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	to consumers. For example, all agencies distributing gas vouchers should have the same dollar amount on the voucher. The uniform standards will ensure that there is consistency in services provided that new and current providers can reference.
Adjournment	The meeting adjourned at 5:00 p.m.