

Sacramento County
Department of Health Services
HIV Health Services Planning Council
QAC Communities Committee
March 5, 2024

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

March 5, 2024, 2:00 p.m. to 3:00 p.m.

Meeting Location:

4600 Broadway, Sacramento, CA 95820
Community/Conference Room 2020

Facilitator: Kelly Gluckman, Chair

Scribe: Angelina Olweny, Council Staff

Committee Member Attendees:

- Kelly Gluckman, Melissa Willett, Richard Benavidez,

Members Absent/Excused: Jake Bradley-Rowe

County Staff: Danielle Caravella, Paula Gammell, Chelle Gossett

Guests:

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Topic	Minutes
	<p>Melissa Willett motioned to accept the draft work plan and Richard Benavidez seconded the motion. The motion passed with a majority.</p> <p>Accept: Kelly Gluckman, Melissa Willett, Richard Benavidez Oppose: N/A Abstain: N/A</p>
Self-Assessment	<p>Committee members were encouraged to complete the self-assessment document to provide feedback on whether the committee achieved the goals set at the beginning of the year. The feedback can be submitted anonymously.</p>
Oral Healthcare Service Standard Discussion	<p>The language in the Oral Healthcare Service standards needs to be revised to state what services can be covered by Ryan White Services. QAC will also need to determine service caps per client. The Priorities and Allocation Committee (PAC) has a reference manual with information about the service categories, a demographic breakdown of who utilizes the services, and the average cost per client. The reference manual can help QAC determine the cap per client for the services provided.</p>
Housing Service Standard Discussion	<p>The discussion on Housing Assistance highlighted that housing is ranked seventh on the priority list of service categories and Ryan White funding is not the primary funding source for housing in the Sacramento TGA. Further discussion is needed to clarify language in Housing Service standards related to how clients can qualify for housing financial assistance.</p>
Vote for a meeting in May	<p>Richard Benavidez motioned to have a QAC meeting in May to continue the discussion on service standard and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Accept: Kelly Gluckman, Melissa Willett, Richard Benavidez Oppose: N/A</p>

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	Abstain: N/A
Postcard Survey Discussion	The postcard survey return rate is 32%.
Public Comments	The QAC roster was confirmed at the meeting.
Technical Assistance	For technical assistance, reach out to Richard Benavidez.
Adjournment	3:05PM