

Sacramento County  
Department of Health Services  
HIV Health Services Planning Council  
Affected Communities Committee

**Meeting Minutes**

May 2, 2022, 3:00 – 4:00 p.m.

**Meeting Location:** Teleconference

**Facilitator:** Richard Benavidez – ACC Chair

**Scribe:** Paula Gammell – Council Staff

**Meeting Attendees:** Richard Benavidez, Dennis Poupart, and Steve Austin

**Members Excused:** Zach B.

**Members Absent:** Kane Ortega

**Guests:** None

Topic	Minutes
Welcome, Introductions and Announcements	<p>Welcome and introductions began at 3:02 p.m.</p> <p>There will be an AdAC Training announced later this week for anyone interested in participating.</p> <p>Council Staff provided a “report back” on the HRSA Site Visit in April. HRSA requests more consumer participation and recommends a non-county individual/agency staffing the Planning Council to avoid conflicts of interest, whether real or perceived. Additionally, HRSA informed the Recipient to discontinue using the terminology of “Fiscal Agent”. The term “Recipient” is the appropriate terminology.</p>

Sacramento County  
 Department of Health Services  
 HIV Health Services Planning Council  
 Affected Communities Committee

<b>Topic</b>	<b>Minutes</b>
Agenda Review*	Motion to approve the Agenda as presented was made by Steve Austin with a second by Dennis Poupart and was approved by consensus.
March 2022 Minutes Review*	A copy of the March Minutes was presented for review and approval. Motion to approve the March 2022 Minutes with one correction was made by Dennis Poupart with a second by Steve Austin and approved by consensus.
Service Concerns	This is a new standing agenda item. It has been added to ensure the community understands there is a forum to discuss service issues in the TGA. No concerns noted.
ACC03 Community Outreach*	A draft of the updated ACC03 Community Outreach Guidelines was presented for review and approval. The only change in the draft was changing the terminology from Fiscal Agent to Recipient. Motion to approve the ACC03 Community Outreach Guidelines as presented was made by Steve Austin with a second by Richard Benavidez and approved by consensus.
ACC04 Community Forums*	A draft of the updated ACC04 Community Forum Guidelines was presented for review and approval. The only change in the draft was changing the terminology from Fiscal Agent to Recipient. Motion to approve the ACC04 Community Forum Guidelines as presented was made by Dennis Poupart with a second by Steve Austin and approved by consensus.
Summer 2022 Positive Advocate	A draft of the Summer 2022 Positive Advocate was presented for review. Richard Benavidez suggested an article on PrEP and PEP in relation to the goal of Ending the HIV Epidemic. Council Staff will contact Judy Vang, with the AIDS Education and Training Center.
Reflectiveness Update	The Council is currently exceeding the 1/3 reflectiveness requirement with a current reflectiveness of 36.4%.
CY22 Training Calendar	A discussion regarding a presentation from the Gender Health Center noted that many staff have left the agency. Additionally, there was discussion of the quantity of work to be reviewed at Council in May and June to update the various documents as directed by HRSA (Fiscal Agent to Recipient). Therefore, the Committee decided to suspend presentations/trainings in May and June to accommodate Council business.

Sacramento County  
 Department of Health Services  
 HIV Health Services Planning Council  
 Affected Communities Committee

<b>Topic</b>	<b>Minutes</b>
Outreach/Event Calendar	The Committee reviewed the Outreach Calendar. There are no events in the near future that require Council member participation. If possible, Council information will be distributed to any agency participating at Sacramento Pride, if the agency is willing to present it.
Technical Assistance	If you need Technical Assistance, please feel free to contact Richard Benavidez via telephone or email.
Public Comments	<p>NCAC is approximately three weeks away.</p> <p>Council Staff participated in an online Community Social Event with the Southeastern Michigan HIV/AIDS Council (SEMHAC). The event included online bingo, a virtual scavenger hunt and karaoke. SEMHAC has challenged the Sacramento TGA to a bingo showdown.</p>
Adjournment	Meeting adjourned at 4:06 p.m.